

September 2020

Dear Eighth Graders and Parents/Guardians,

Enclosed is a packet of guidelines to assist in the private school application process. Please read the information carefully, utilize the checklist and complete the student form. Once the forms are complete, submit the proper paperwork to your school counselor electronically before the deadlines.

Please be advised there is a \$7 processing fee for each application. The first one is free.

Sincerely,

Dr. Irene Duros  
Director of Guidance

Robert Beardsell  
School Counselor

Jessica Goldberg  
School Counselor

Kristen LeBlanc  
School Counselor

## PRIVATE SCHOOL APPLICATION CHECKLIST

- If you are applying to private schools online, please notify your school counselor and teachers you are requesting recommendations from before emails are sent from the private school requesting information.
  - Complete the parent portion of the application titled "*Principal/Counselor Form*" or "*Transcript Release Form.*" Parent signature is required in order to release transcripts to other schools.
  - Contact the private schools about SSAT testing.
  - Complete Student Form and return electronically to your school counselor.
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## PRIVATE SCHOOL APPLICATION DEADLINES

| PRIVATE SCHOOL DEADLINE: | DEADLINE FOR REQUEST:     |
|--------------------------|---------------------------|
| December                 | November 13 <sup>th</sup> |
| January                  | December 11 <sup>th</sup> |

## PRIVATE SCHOOL APPLICATION STUDENT FORM

NAME: \_\_\_\_\_

AWARDS:

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ACTIVITIES IN SCHOOL:

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ACTIVITIES OUTSIDE OF SCHOOL:

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VOLUNTEER SERVICE:

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